



Montana Conservation Voters and MCV Education Fund

Canvasser Director, May 2016

Help make the environment a key issue in the public debate

Montana Conservation Voters (MCV) is a statewide membership organization serving as the political voice of Montana's conservation and environmental community. Montana Conservation Voters works to protect Montana's air, land, water, and open spaces by engaging Montanans in our democracy.

MCV and MCV Education Fund seek a full-time Canvasser Director to manage a team of 10 or more canvassers to advocate door-to-door and build public support for environmental protection through membership fundraising. The canvasser will also be registering Montanans to vote by mail and empowering them to play a stronger role at the ballot box in Montana's 2016 election cycle.

Location, Supervision, Time Commitment, and Compensation: The position is based in Missoula, MT and supervised by Ross Proserpi, MCV Field Director. The position begins with a training week between May 23rd and the launch on May 31st. The work week is Sunday through Thursday from 1:30 to 9:30. The launch of the canvasser is June 12th and concludes on Tuesday November 7th. It is a full-time position at roughly 40 hours a week. Pay is \$30,000 with a 40% bonus for an average of funds raised over \$100/day calculated for each pay period. Any out of pocket expenses are reimbursed through the submission of an expense voucher during the bi-monthly pay period provided by the supervisor. Out of town travel expenses incurred from the use of anyone's personal vehicle are reimbursed by MCV at \$.50/mile. For canvasser days worked outside of Missoula MCV pays a \$20 per diem. Lodging is provided.

Qualifications for the position include:

1. An unqualified commitment to Montana Conservation Voters mission;
2. Ability to manage, motivate and organize a team of canvassers and work as part of a team with staff and organizational leaders;
3. An ability to create and use a clear, compelling fundraising message and story that motivates prospective donors to contribute;
4. Mandatory experience fundraising, campaigning, and/or door to door contact;
5. Preferred academic background and/or experience working on environmental and conservation policy;
6. Ability to use or learn to use the Voter Activation Network for tracking voters and our Salesforce and Luminate databases for tracking membership;
7. A strong attention to detail registering voters to vote by mail;
8. Ability to be on the road Sunday through Thursday June 19th to the 23rd, and July 10th to 21st;
9. Demonstrated professionalism, dependability and punctuality.

To apply, submit resume and three references to Ross@mtvoters.org.

Visit www.mtvoters.org to learn more about our work.

P.O. Box 63
Billings, MT 59103
406.254.1593 p
406.254.1609 f

P.O. Box 1215
Bozeman, MT 59771
406.586.0109 p/f

P.O. Box 9335
Missoula, MT 59807
406.542.1055 p/f

www.mtvoters.org
mcv@mtvoters.org